

Mobile Phone Policy

Due to the misuse of Mobile Phones amongst students, we have decided to implement a new Mobile Phone Policy. The policy is designed to discourage students from bringing their phones to class and using them to the detriment of their education

{Name of school} has an ‘open door’ contact policy for parents, for any necessary communication. The general office can be contacted on {Number} or email

We respect the Students right to have a phone, but they must comply with the school mobile phone policy.

Once the first bell rings at {time} the mobile phone must be switched off and locked away in the ‘Phonewaybox’ which is attached to every student’s own individual locker.

At break or lunch time the students can retrieve their Mobile Phones if they so wish. Once the bell rings at {time} students will then be expected to get organised and their Mobile Phone needs to be returned to the ‘Phoneawaybox’.

Students that arrive late for school, either in the morning or afternoon must give their phone to the {Management / Secretary. {Management / Secretary} will then place it in the students’ Phoneawaybox or return it to the student at the next scheduled break if convenient.

Spot – checks will be taking place throughout the school day to enforce the mobile phone policy.

If a student has neglected to place their Mobile Phone within the ‘Phoneawaybox’ at the required time or has been in breach of the rule – the student will be instructed to hand up their phone immediately. The phone will then be kept in the principal’s office and given back to the student {time frame}

If a mobile phone has been placed in the ‘Phoneawaybox’ and not switched off and causing disruption, the phone will be removed and given to the Principal or Deputy Principal. {consequence}

Any deviation or persistent deviation from this code may result in the school taking disciplinary action. This may include suspension or expulsion from the school.

Please tick the box below and sign to say that your son/daughter will be attending school with a mobile phone.

We have read the Mobile Phone Policy and fully accept its content.

Signature of Student: _____

Date: _____

Signature of Parent/Guardian: _____

Date: _____